

STATE AGENCY FOR DEVELOPMENT OF HANDLOOM CLUSTER

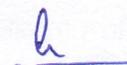
1st floor, Directorate of Textiles, Odisha, Satyanagar, Bhubaneswar-751007

SHORT TENDER CALL NOTICE

Tender Ref. No. 24 /SADHAC, Date 18.03.2026

Sealed tenders (in two bid forms) are invited from reputed firms/ agencies having experience in stitching of jackets of men's and women's made of Odisha handloom fabrics. The bidders have a valid GST registration certificate and PAN.

The tender document along with details scope of work, terms and conditions of the tender is available in official website at www.sadhacodisha.org (view Tenders/ Adv./ other), www.boyanika.com., www.textiles.odisha.gov.in. The intending bidders are required to download the tender documents directly from the above official websites and to pay tender fee (non-refundable) of Rs. 500/- (Rupees five hundred) only and EMD of Rs.10,000/- (Rupees ten thousand) only and to be enclosed in shape of Bank Draft/ Demand Draft in favour of "State Agency for Development of Handloom Cluster" from any Nationalized/ Scheduled Bank payable at Bhubaneswar along with the Technical Bid, Financial Bid & past work experience with any Govt. Departments/ PSU's. The last date of submission of Tender is Date: **24.03.2026 up to 4:00 PM** by Regd. Post/ Courier Service/ Speed Post/ hand delivery only and the bids will be opened on **24.03.2026 at 05:30 PM** by the undersigned in the presence of the bidders or their authorized representatives in the Conference Hall of Directorate of Textiles, Satya Nagar, Bhubaneswar. Any alteration/ modification if any will be notify in the notice board of SADHAC & DTO as well as in the official website. Any tender submit after the due date & time will be rejected and return to the sender unopened. The authority reserves the right to reject any/ all the tenders without assigning any reasons thereof.


18.03.26

Member Secretary, SADHAC

BID DOCUMENT
FOR
SUPPLY OF MEN'S & WOMEN'S ODISHA HANDLOOM
JACKETS

ON THE OCCASION OF UTKAL DIVAS -2026

LAST DATE OF RECEIPT OF QUOTATION: 24.03.2026 AT
4:00 PM

OPENING OF QUOTATION : 24.03.2026 AT 05:30 PM

TENDER No. 24/ SADHAC, DATE-18.03.2026

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STATE AGENCY FOR DEVELOPMENT OF HANDLOOM CLUSTERS,

BHUBANESWAR

GENERAL TERMS & CONDITIONS

1. Eligibility:

- A. The firm / agency must have executed stitching of garment works of at least Rs. 5.00 lakhs per annum during last 3 financial years
- B. Must have valid PAN with copy of IT return of last two years.
- C. The firm must have valid GST registration certificate.

2. Scope of work :

- 200 nos. of the jackets will be stitched for dignitaries of Odisha.
- Men's and women's half jackets will be stitched.
- The required body measurements for the stitching of jackets of every individual will be taken by the agency/ firm along with official at different location as and where required.
- The outer Handloom Cotton fabric will be supplied by Boyanika and all other materials required for the jackets will be supplied by the agency. Good quality Cotton fabric should be used in inner layer and the same will be vatted with the under signed.
- The exact number of male and female jackets to be stitched will be intimated by Directorate of Textiles.
- 2 no. sample of the jacket in Utkallakmi tie & dye fabric will be submitted by the bidder at the

time of opening of bid documents.

- Delivery will likely be made to the Directorate of Textiles, Satya Nagar, Bhubaneswar
3. The firm should deposit Earnest Money (EMD) of **Rs.10,000/-** in shape of Bank Draft/ Demand Draft drawn in favour of "State Agency for Development of Handloom Cluster" from any Nationalized/ Scheduled Bank payable at Bhubaneswar. Bids without the specified EMD will be summarily rejected.
 4. The bid papers containing schedule of work, specification, terms & conditions can be available in the office of the Member Secretary, SADHAC on all working days from 18.03.2026 (up to 5.00 p.m.) for an amount of Rs.500/- (inclusive of GST). The last date for submission of the quotations at this office is **24.03.2026 (up to 4:00 PM)**. The quotations will be opened in presence of the bidders or their authorized representatives on 24.03.2026 at 05:30 PM.
 5. The firm / agency should submit quotation including material & stitching cost in a sealed envelope to Member Secretary, State Agency for Development of Handloom Clusters, 1st floor, Directorate of Textiles, Satyanagar, Bhubaneswar-751007.
 6. The cover of the sealed envelope should clearly mention as "**Bid document for Making Jackets**".
 7. Tender complete in all respects may be submitted to Member Secretary, SADHAC through courier/ speed post/ hand-delivery only such that they are delivered to the address on or before the time and date mentioned above. Any bid received after the closing time for submission of bids shall be returned unopened. Tenders received by fax/ mail will not be entertained.
 8. **Filling the Tender rates:-** All the bidder should fill up the rate quoted in figure as well as in words. The tender form may be filled in English and all entries made by hand in black ink. Over writing of rates are not permitted. All corrections should be attested by the Bidder. The rate indicated in words would be the final in case of any discrepancy arises with the rate indicated in figure.
 9. The sample of Jacket will be approved by the committee constituted by HT&H Dept. / Director, Textiles & Handloom, Odisha
 10. The completed jackets will be delivered on 30.03.2026 **by 11:00 AM** which would be available for quality inspection by 03.00 PM on 30.03.2026.
 11. The progress of the work shall be checked and supervised by authorized officers to ensure that the work is done as per the specifications & time schedule.
 12. No part of the contract will be sub-let.
 13. The quoted rates should contain items of the schedule exclusive of the GST. The GST should be indicated separately.
 14. The firm/ agency will have to submit the bill after delivery of items in all respect.

15. Documents to be submitted-

- a. Original money receipt towards purchase of tender paper,
- b. EMD of Rs.10,000/- in shape of bank draft,
- c. Copy of PAN,
- d. Up to date IT return for the year 2023-24 & 2024-25,
- e. Copy of valid GST registration certificate,

16. The payment will be made after the execution of work on submission of bills.

17. The authority reserves the right to cancel any or all the quotations without assigning any reason thereof.

Sd/-

Member Secretary, SADHAC

Signature with seal of the Firm / Agency