

**boyanika**

**(Odisha State Handloom Weavers Co-operative Society Ltd.)**

Boyan Bhawan, Pandit Jawaharlal Nehru Marg

Kharvel Nagar, Unit-III, Bhubaneswar -751001

Tel. No.-(0674) 2395387/2390741/2391178 FAX No.-(0674) 2530553

e.mail: boyanikabbsr@yahoo.in

Website: [www.boyanika.com](http://www.boyanika.com)

Tender Notice No: 3234

Dated: 07.10.2024

**TENDER CALL NOTICE**

Sealed quotations are invited from the IRDA registered Public Sector Insurance companies for insurance coverage of Properties/Assets of Boyanika at various premises located (as per Annexure A,B& C) at against the risk of Fire & Allied perils, Burglary, Fidelity, All Risk, MB, Money & Exhibition insurance during FY 2024-25. The bidders are required to submit the premium amount separately for each item as per terms and conditions of different Policies. The duly filled in bid documents should be submitted to the Managing Director, Odisha State Handloom WCS Ltd, Boyan Bhawan, P J N Marg, Kharvel Nagar, Unit 3, Bhubaneswar-751001 by 2 pm on or before dt. 15.10.2024.

For details, please visit our website [www.boyanika.com](http://www.boyanika.com)

  
Signature of the tenderer

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Website: [www.boyanika.com](http://www.boyanika.com)

Tender No: 3284

Dated 7.10.24

To  
The .....

Sub: Invitation of Quotation for Insurance of Boyanika properties/Assets and Exhibitions for the period i.e. 20/10/2024 to 19/10/2025.

Sir,

**Odisha State Handloom Weavers Co-operative Society Ltd. (boyanika)** is the Apex Cooperative Society of the State of Odisha for marketing of Handloom products and it has got sales branches/outlets inside and outside the State. Besides it has its Central Depots in the main building at Head Office, Bhubaneswar and Yarn Bank at Mancheswar warehouse.

The insurance policies obtained by the **Boyanika** for the year 2023-24 covering the various assets are due to expire on 19/10/2024 and are to be renewed with effect from 20/10/2024. **Boyanika**, therefore, invites bids for the renewal of its insurance policies for the period 20/10/2024 to 19/10/2025 in accordance with the terms and clauses of the bidding document.

**Boyanika** is organizing exhibitions/fairs inside and outside the State of Odisha. The total stock transaction is around Rs. 15Cr per year.

The below listed Terms / Clauses for respective policies need to be incorporated in addition to the standard Clauses/ Terms/ Warranties of respective policies.

**Fire and Allied Perils Policy with Add-on cover– For Special Terms/Conditions/Clauses:-**

1. Storm, Typhoon, Flood, Inundation (STFI)
2. Earthquake
3. Architect, surveyors & Consulting engineers fees as applicable
4. Removal of Debris as applicable
5. Insurance of Additional Expenses of rent for an Alternative Accommodation
6. Omission to Insure additions, alteration or extensions as applicable
7. Reinstatement Value Clause other than stocks
8. Designation of Property Clause
9. Public Authority Clause.
10. Goods Held in Trust
11. Basement exclusion warranty removal
12. Waiver of Under Insurance up to 15% Clause.
13. 72 Hours Clause.
14. Impact Damage Clause
15. Escalation clause 5% of MD SI
16. Omissions to insured up to 5% of MD SI excluding stock.
17. Restoration Records, plan & documents

**Burglary & Housebreaking Policy – For Special Terms/Conditions/Clauses: -**

1. Theft and RSMD Clause

**Exhibition Insurance- For Special Terms/Conditions/Clauses: -**

1. Fire & Allied Perils, Burglary & House Breaking & Theft, Terrorism

**Claim Details**

**FY 23-24: NIL**

**FY 22-23: NIL**

**FY 21-22: NIL**

**FY 20-21: NIL**

**Details of Insurance Risks to be covered**

Sl No.	Name and Type of Policy	Brief description of Risk(s)	Total Sum Insured (in Lakh Rs.)
Sale Outlets	Fire and Allied Perils Policy with Add-on cover	Stocks stored in 44 Sales outlets at Various locations inside and outside of Odisha (Annexure-A)	8765
		AC 50 Nos	200
		Building at various locations (Annexure-A)	410
		Furniture, Fitting & Fixture (Annexure-A)	1844
Head Office	Fire and Allied Perils Policy with Add-on cover	Building (Annexure-B)	2000
		Central Air Conditioner	300
		Furniture, Fitting & Fixture (Annexure-B)	1000
Central Depots	Fire and Allied Perils Policy with Add-on cover	Stocks stored in Central Depots at the basement of Bhubaneswar H.O (Annexure-B)	1000
		Furniture, Fitting & Fixture (Annexure-B)	200
Mancheswar Godown	Fire and Allied Perils Policy with Add-on cover	Stocks stored in Mancheswar Godown-A/63 (Annexure-B)	25
		Building (Annexure-B)	10
		Furniture, Fitting & Fixture (Annexure-B)	1
Yarn Bank	Fire and Allied Perils Policy with Add-on cover	Yarn Stocks stored at A/64 Mancheswar Godown.	350
		Building (Annexure-B)	10
		Furniture, Fitting & Fixture (Annexure-B)	1
	Burglary and House Breaking	Stocks in Sales Branches/outlets, Central Depots and Yarn Bank with Theft Extension and RSMD	10140
	Fidelity Guarantee (Floater)	Insurance against the own employees as well as employees of Service provider engaged in charge of stock and cash at various sales depots, central depot, yarn bank and head office No of persons 100	100
	Money Insurance	Money Insurance with single carrying limited 10 lakhs with money in safe 50 lakh up to 96 hrs	500
	Machinery Breakdown Policy (AC)	50 Nos of AC and Central AC at Head Office	500
	All Risk for Computer ,Printer and Laptop	70 Computers at sale office and head office,50 Nos Printer at head office and sales office , 2 Laptop	50
Exhibitions/Fairs	Fire and Allied Perils Policy with Add-on cover and Terrorism	Exhibitions/fairs (inside and outside the State of Odisha).	1500

**Instruction to The Bidders.**

1. All documents shall be enclosed in a sealed envelope superscribed "QUOTATION FOR INSURANCE OF BOYANIKA 2024-25".
2. The rate and premium are to be quoted strictly as per Price Bid format only.
3. The quotes should be as per the Guidelines for Fire and Allied Perils cover for standard products for Micro Businesses and Small Businesses --Bharat Sookshma Udyam Suraksha and Bharat Laghu Udyam Suraksha notified Vide INSURANCE REGULATORY AND DEVELOPMENT AUTHORITY OF INDIA, Ref: IRDA/ NL/GDL/MISC/005/01/2021 4th January 2021 applicable w.e.f. 1st April 2021. (wherever applicable) "
4. The price bid format is to be properly filled in by the competent authority/authorised signatory of the company intending to participate in proposed Bid.
5. Quotations are to be submitted to the Managing Director, Odisha State Handloom WCS Ltd., Boyan Bhawan, PJN Marg, Bhubaneswar-751001 by 2.00pm on or before **Dt.15.10.2024**.
6. The sealed covers shall be opened on the same day at 4 pm in the office chamber of Managing Director, Boyanika in the presence of the representatives of the participating companies and the Committee Member of Boyanika.
7. In case of Exhibition rate/premium, all the Bidders shall keep their Bids valid for a period of 1 year from the date of opening of quotation/bids.

For any further clarifications, queries & information the following Email Ids and Mobile Numbers may be noted.

[boyanikabbsr@yahoo.in](mailto:boyanikabbsr@yahoo.in)-

Cell No.- 9937998070

The Authority reserves the Right to Cancel or Reject any or all quotations without assigning any reason thereof.

Yours faithfully,

  
Managing Director  
Office Seal

## Price Bid Format

Proposer/Owner's Name	Odisha State Handloom Weavers Co-operative Society Ltd		
Address	Boyan Bhawan, Pandit Jawaharlal Nehru Marg Kharvel Nagar, Unit-III, Bhubaneswar, Bhubaneswar-751001		
Risk Locations	Various Places in the state of Odisha as mentioned in Annexures		
<b>A Fire and Allied Perils Policy for Sales Outlets/Branches</b>			
<b>Description of Insurance</b>	<b>Sum Insured(in lakh)</b>	<b>Rate</b>	<b>Premium</b>
Stocks	8765 00		
Building	410 00		
Air Conditioner 50 Nos	200 00		
FFF	1844 00		
Total	11219 00		
Addons			
Grand Total	11219 00		
<b>B Fire and Allied Perils Policy for Head Office</b>			
Odisha State Handloom Weavers Co-operative Society Ltd., Kharvel Nagar, Unit-III, Bhubaneswar-751001			
<b>Description of Insurance</b>	<b>Sum Insured(in lakh)</b>	<b>Rate</b>	<b>Premium</b>
Building	2000 00		
FFF	1000 00		
Central Ac	300 00		
Total	3300 00		
Addons			
Grand Total	3300 00		
<b>C Fire and Allied Perils Policy for Central Depot</b>			
Odisha State Handloom Weavers Co-operative Society Ltd., Kharvel Nagar, Unit-III, Bhubaneswar-751001			
<b>Description of Insurance</b>	<b>Sum Insured(in lakh)</b>	<b>Rate</b>	<b>Premium</b>
Stocks	1000 00		
FFF	200 00		
Total	1200 00		
Addons			
Grans Total	1200 00		

**D Fire and Allied Perils Policy for Mancheswar Godown A/63, Mancheswar**

Description of Insurance	Sum Insured(in lakh)	Rate	Premium
Stocks	25.00		
Building	10.00		
FFF	1.00		
Total	36.00		
Addons			
Grand Total	36.00		

**E Fire and Allied Perils Policy for Yarn Bank, Mancheswar Godown A/64, Mancheswar**

Description of Insurance	Sum Insured(in lakh)	Rate	Premium
Stocks	350.00		
Building	10.00		
FFF	1.00		
Total	361.00		
Addons			
Grand Total	361.00		

**F Other Policies**

Description of Items	Sum Insured(in Lakh)	Rate	Premium
Burglary & Housebreaking of stocks including Theft & RSMD Extension	10140.00		
Fidelity Guarantee (Floater)	100.00		
Money Insurance Single Carrying Limit 10 Lacs	500.00		
Machinery Breakdown AC	500.00		
All Risk(Computer, Laptop and Printer)	50.00		
Exhibition Insurance with Fire & Allied Perils, Burglary, Theft & Terrorism	1500.00		
Total Premium			
GST @ 18 %			
Total Premium Payable			

**N.B. :- The Fire and Allied Perils Policy should also include the following Add-ons / Clauses**

1	Storm, Typhoon, Flood, Inundation (STFI)
2	Earthquake
3	Architect, surveyors & Consulting engineers fees as applicable
4	Removal of Debris as applicable
5	Insurance of Additional Expenses of rent for an Alternative Accommodation
6	Omission to Insure additions, alteration or extensions as applicable
7	Reinstatement Value Clause other than stocks
8	Designation of Property Clause
9	Public Authority Clause.
10	Goods Held in Trust
11	Basement exclusion warranty removal
12	Waiver of Under Insurance up to 15% Clause.
13	72 Hours Clause.
14	Impact Damage Clause
15	Escalation clause 5% of MD SI
16	Omissions to insured up to 5% of MD SI excluding stock.
17	Restoration Records, plan & documents

Place:

Date:

Signature of The Bidder Or Authorised Person  
Office Seal:



**Annexure-A**  
**STATEMENT SHOWING THE SUM INSURED OF SALE BRANCH OF ODISHA STATE**  
**HANDLOOM WEAVERS COOP.SOCIETY LTD(BOYANIKA) BHUBANESWAR FOR THE**  
**PERIOD FROM 20.10.2024 TO 19.10.2025**

Sl. No	Sale Depot	Propose Insurance 20.10.24 to 19.10.25	Sum Insured FFF Rs. In Lakh	Building of Sale Branch	Total sum Insured Rs. In lakh
1	Ahemadabad	0.00	5.00		5.00
2	Anugul	270.00	90.00	30.00	390.00
3	Balasore	170.00	50.00	15.00	235.00
4	Barbil	90.00	50.00	35.00	175.00
5	Baripada	200.00	75.00		275.00
6	Berhampur (Mayuri Tower)	180.00	5.00		185.00
7	Bhadrak	150.00	15.00		165.00
8	Bhawanipatna	200.00	40.00	15.00	255.00
9	Bhubaneswar (WMB)	1450.00	300.00		1750.00
10	B.P.Air Port, Bhubaneswar	75.00	10.00		85.00
11	Bolangir	80.00	3.00		83.00
12	Kolkata (Gariahat)	90.00	8.00		98.00
13	Kolkata (Dhakuria)	300.00	30.00		330.00
14	Kolkata (Maniktala)	120.00	15.00		135.00
15	Cuttack ( Buxibazar)	280.00	20.00		300.00
16	Cuttack (B.K.Road)	350.00	20.00		370.00
17	Cuttack (Jail Road)	250.00	50.00		300.00
18	Damanjodi	120.00	45.00		165.00
19	Dhenkanal	150.00	30.00	15.00	195.00
20	Exclusive Boyanika	800.00	200.00		1000.00
21	Jajpur Road	100.00	10.00		110.00
22	Jeypore (Odisha)	180.00	10.00		190.00
23	Kendrapata	150.00	5.00		155.00
24	Konjhar	80.00	45.00		125.00
25	Koraput	150.00	50.00	10.00	210.00

	Rairangpur	150.00	40.00		190.00
	Navagarh	120.00	25.00	10.00	155.00
28	New Delhi (Palika)	0.00	5.00		5.00
29	New Delhi Vikajee	150.00	5.00		155.00
30	Paradeep	150.00	75.00		225.00
31	Phulbani	200.00	40.00	20.00	260.00
32	Puri-II (Jagannath Craft Complex)	150.00	10.00		160.00
33	Puri-V (Swargadwar)	225.00	25.00		250.00
34	Rairakhol	60.00	5.00		65.00
35	Rairangpur	130.00	50.00	50.00	230.00
36	Rourkela Sector-5	200.00	50.00		250.00
37	Rourkela Uditnagar	100.00	50.00		150.00
38	Salipur	100.00	8.00		108.00
39	Sambalpur	75.00	4.00		79.00
40	Sundargarh	150.00	50.00	15.00	215.00
41	Rayagada	120.00	10.00		130.00
42	Ekamra Haat, BBSR	0.00	1.00		1.00
43	E-commerce	200.00	10.00		210.00
44	Berhampur (New)	500.00	200.00	195.00	895.00
	<b>Total</b>	<b>8765.00</b>	<b>1844.00</b>	<b>410.00</b>	<b>11019.00</b>

**Annexure-C****Statement showing Tentative Sum Insured to be covered under Insurance in respect of Properties/Assets of Orissa State Handloom WCS Ltd. (Boyanika), Bhubaneswar for the period from 20.10.2022 to 19.10.2023**

<b>Sl. No.</b>	<b>Items</b>	<b>Sum Insured (Fig. In lakh Rs.)</b>
1	Sale Branch-Stock	
2	Sale Branch Building	8765.00
3	Sale Branch-FFF	410.00
4	Central Depot, Head Office & Mancheswar Godown Stock	1844.00
5	Central Depot Head Office, Head Office, Mancheswar Godown -FFF	1375.00
6	Building (Head office) Godown (Mancheswar Industrial Estate, Bhubaneswar)	1202.00
7	Burglary and House Breaking for Sale outlet, Central Godown & Yarn Bank (Sl. No.1 & Sl. No.4)	2020.00
8	Fidelity Gurantee (Floater) Insurance against own employees as well as employees of Service provider engaged in charge of stock and cash at various sales depots, central depot, yarn bank and head office. No of persons 100.	10140.00
9	Items-Money (cash) Insurance with maximum single carrying limit of Rs.10.00 (ten) lakhs from anywhere in India to anywhere in India and vice versa with money in shape up to 96 hours coverage. (All Sale Branch & Head Office)	100.00
10	Electrical & Electronic Equipments with Computers & Printers ( Head Office & Sale Branches)	500.00
11	Air Conditioner ( Head Office & Sale Branches)	50.00
12	Exhibition Stock Assumed	500.00
	<b>Total</b>	<b>28406.00</b>

**Annexure-B**

**STATEMENT SHOWING THE SUM INSURED OF CENTRAL DEPOTS AT HEAD  
& MANCHESWAR OF  
ODISHA STATE HANDLOOM WEAVERS' COOP. SOCIETY  
BHUBANESWAR FOR THE PERIOD FROM 20.10.2022**

Sl. No.	Name & Location of Central Depot	Sum Insured Stock (Rs. In	Sum In FF) (Rs. Lakh
1	HEAD OFFICE BUILDING, BBSR	0.00	10
2	MAIN CENTRAL DEPOT (HEAD OFFICE, BBSR)	1000.00	2
3	MANCHESWAR GODOWN, A/63 (CLOTH)	25.00	
4	MANCHESWAR GODOWN, A/64 YARN BANK	350.00	
<b>TOTAL Rs.</b>		<b>1375.00</b>	<b>12</b>